

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

August 8, 2016

7:30 p.m.

Agenda



I. OPENING PROCEDURES

- A. ***Call to Order***
- B. ***Recording of Attendance by the Secretary***
- C. ***Pledge of Allegiance***

II. **APPROVAL OF MINUTES OF JULY 11, 2016**

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Epic Health Services*

The Administration recommends approval of the Epic Health Services agreement (formerly Clarity Services) for the 2016-2017 school year to provide behavioral consultation services for students with special needs. (V, A)

B. *Maxim Healthcare Services*

The Administration recommends approval of the Maxim Healthcare Services agreement for the 2016-2017 school year for nursing services for student #081601. (V, B)

C. *BrightStar Care Services*

The Administration recommends approval of the BrightStar Care services contract for the 2016-2017 school year for nursing services for student #081602. (V, C)

D. *Field Trips*

The Administration recommends approval of K-12 field trips for the 2016-2017 school year. (V, D)

E. *Appalachia Intermediate Unit 8 World Language Agreement*

The Administration recommends approval of the agreement with Appalachia Intermediate Unit 8 World of Language in the amount of \$67,550 for delivery of Virtual World Language courses for the 2016-2017 school year. (V, E)

F. *Discovery Streaming Agreement*

The Administration recommends approval of the agreement for Discovery Education Streaming with Carbon Lehigh Intermediate Unit #21 for a period of one year beginning July 1, 2016. (V, F)

G. *Act 80 Days*

The Administration recommends the approval of Act 80 Days for November 14-18, 2016 for elementary school conference, November 15-18, 2016 for middle school conferences; November 17, 2016 for high school conferences; October 7, 10, 2016 and March 10, 2017 for teacher in-service; early dismissal on February 16, 2017 (or February 17, 2017 if needed as a make-up day) and May 26, 2017 for teacher in-service and half-day early dismissal for students on the last day of school.

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid list as of August 8, 2016. (VI, A)

B. *Treasurer's Report & Investment Report*

*The Administration recommends approval of the Treasurer's Report and Investment Report for the month of May 2016. (VI, B)

C. *Bond Refinancing*

Mr. Jeremy Melber, Director of Business Services and Mr. David Twaddell from Rhoads and Sinon, LLP will give a presentation on the 2010 bond refinancing. (VI, C-1) (VI, C-2) (VI, C-3)

D. *2016-2017 High School Art and Science Bid Awards*

The Administration recommends approval of the bid awards for High School art supplies and High School science supplies. (VI, D-1) (VI, D-2)

VII. SUPPORT SERVICES

A. *High School Hot Water Heating Glycol Project*

The Administration recommends award of the High School's Hot Water System Glycol Project to JBM Mechanical, Inc., 3273 Gun Club Road, Nazareth, PA 18064, in the amount of \$63,400. The Glycol Project will address the freezing and loss of coils along with the resulting loss of space and costly insurance claims. Preapproval in an amount not to exceed \$75,000 was received at the June 27, 2016 board meeting. (VII, A)

B. *2016-2017 Primary Student Transportation Program*

The Administration requests approval of the Primary Student Transportation Program for the 2016-2017 school year, provided by:

**Brandywine-Lehigh Transportation Inc.
595 State Street
Mertztown, PA 18539**

In accordance with 22 PA Code 23.4 et.al. Documentary includes the following:

- **Bus Routes**
- **Bus stop listing**
- **Student alpha roster**
- **Vehicle listing for Brandywine-Lehigh Transportation**
- **Brandywine-Lehigh Transportation driver listing and required certifications**

Individual contracted carrier for specialized transportation will be submitted for Board approval as contracts are completed.

The Administration requests the authority to make such adjustments throughout the year to routes, students or vehicle assignments or to bus stops as necessary to accommodate changes in student or school program assignments, residence changes, system improvements, safety concerns or system efficiency.

VIII. PERSONNEL

A. *Certificated Staff*

1. *Appointments*

The Administration recommends approval of the following certificated staff for the 2016-17 school year (*pending receipt of required documentation*): (VIII, A)

Erin Laney, Social Studies Teacher, Southern Lehigh High School, a salary of \$47,807, Bachelors, Step 14, effective August 22, 2016 (*may be held for up to 60 days*). Ms. Laney will fill the position due to the transfer of Katie Quartuch.

Stephen Sroka, Grade 3 Teacher, Liberty Bell Elementary School, a salary of \$59,420, Masters, Step 13, effective August 22, 2016. This is a new position.

2. *Long-Term Substitutes*

*The Administration recommends approval of the following long-term substitutes, effective August 22, 2016:

Christopher Miller, Long-Term Special Education Teacher, Joseph P. Liberati Intermediate School, a salary of \$47,807, Bachelors, Step 14. Mr. Miller will fill the position due to the anticipated childrearing leave of *Julia Czerechowski*.

Tracy Buttillo, Long Term Special Education Teacher, Southern Lehigh Middle School, a salary of \$47,807, Bachelors, Step 14. Ms. Buttillo will fill the position due to the second period of childrearing leave of *Elissa Gruber*.

3. *2016-2017 Substitute Teachers*

*The Administration recommends approval of the following substitute teachers for the 2016-17 school year:

<u>Wendy Gornicz</u>	Emergency PK-12
<u>Kristin Simme</u>	PK -4

4. *Act 93 Resignation*

*The Administration recommends accepting the resignation of the following Act 93 Administrator:

Nathan Davidson, Assistant Principal, Southern Lehigh Middle School, effective date to be determined (no later than September 18, 2016).

C. *Non-Certificated Staff*

1. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Veronica DeBlois, 1:1 Instructional Assistant, Southern Lehigh Middle School, effective July 25, 2016.

Shawn Kressler, Cafeteria Monitor, Liberty Bell Elementary School, effective June 10, 2016.

Christina Pulcini, Instructional Assistant, Southern Lehigh Middle School, effective immediately.

Deborah Scherzberg, Part-time Cafeteria Worker, Southern Lehigh Middle School, effective June 7, 2016.

2. *Retirement*

*The Administration recommends accepting the retirement of Margaret Chiarella, Technology Facilitator, Liberty Bell Elementary School, effective June 10, 2016. Mrs. Chiarella was a district employee for 16 years.

3. *Appointments*

*The Administration recommends approval of the following staff:

Lillian Castillo, Cafeteria Monitor, Southern Lehigh Middle School, an hourly rate of \$10.35, effective August 22, 2016. Ms. Castilla will fill the position due to the resignation of *Shawn Kressler*.

Kelly Katzbeck, Technology Facilitator, Southern Lehigh High School, an hourly rate of \$21.06, effective August 22, 2016. Ms. Katzbeck will fill the position due to the resignation of Mara Lambert.

Stephanie Nichols, Secretary, Joseph P. Liberati Intermediate School, an hourly rate of \$16.35, effective August 24, 2016. Ms. Nichols will fill the position due to the retirement of *Rebecca Iatarola*.

Katie Miller, Instructional Assistant (5.75 hours/day), Southern Lehigh High School, an hourly rate of \$18.26, effective August 22, 2016. This is a new position.

Brenda Shelly, 1:1 Instructional Assistant, Southern Lehigh Middle School, an hourly rate of \$18.26, effective August 22, 2016.

4. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of the following staff:

Laura Demars, Instructional Assistant, Southern Lehigh High School, September 9, 12 and 13, 2016

Linda McGovern, Instructional Assistant, Southern Lehigh High School, September 13, 14 and 15, 2016

5. *2016-2017 Substitute Staff*

*The Administration recommends approval of the following substitute for the 2016-2017 school year:

Jonathan Schroy, Substitute Custodian, an hourly rate of \$15.07

C. *Extra-Compensatory Positions*

1. *2016-2017 Mentors*

*The Administration recommends approval of the following mentors for the 2016-2017 school year, \$54.34:

Amy Bausher, mentor for *Danika Wall*, Family Consumer Science Teacher, a stipend of \$700

Thomas Beaupre, mentor for *Erin Laney*, Social Studies Teacher, a stipend of \$700

Megan Dellegrotti, mentor for *Andrew Green*, Driver Ed/Health/Physical Education Teacher, a stipend of \$350.00**

Stephen Schrader, mentor for *Andrew Green*, Driver Ed/Health/Physical Education Teacher, a stipend of \$350.00**

***Shared position and total stipend of \$700.*

Stephanie Donald, mentor for *Courtney Zernhelt* (Bathgate), Art Teacher, a stipend of \$700

Margaret Hines, mentor for *Kristin Hubbs*, Elementary Teacher, a stipend of \$700

Tara Walter, mentor for *Na Ni*, Chinese Guest Teacher, a stipend of \$700

Kelly Howsare, mentor for *Wen Dong*, Chinese Guest Teacher, a stipend of \$350**

Justina Viola, mentor for *Wen Dong*, Chinese Guest Teacher, a stipend of \$350**

***Shared position and total stipend of \$700.*

Joan Imms-Geiser, mentor for *Patricia Gouck*, Chinese Teacher, a stipend of \$700

Lynne Kelly, mentor for *Christina Piascik*, Guidance Counselor, a stipend of \$350

Tamme Westbrook, mentor for *Christina Piascik*, Guidance Counselor, a stipend of \$350

***Shared position and total stipend of \$700.*

Janet Miltenberger, mentor for *Stephen Sroka*, Elementary Teacher, a stipend of \$700

Tina Lebrecht, mentor for *Jeffrey Loda*, Instrumental Music Teacher, a stipend of \$700

Adrienne Searfoss, mentor for *Rachel Saber*, Science/Chemistry Teacher, a stipend of \$700

Jessica Swartz, mentor for *Megan Markwich*, .5 Spanish/.5 ESL Teacher, a stipend of \$350**

Charise Trilling, mentor for *Megan Markwich*, .5 Spanish/.5 ESL Teacher, a stipend of \$350**

***Shared position and total stipend of \$700.*

Nicolas Weaver, mentor for *Casey Cooperman*, Elementary Teacher, a stipend of \$700

Katie Wechtler, mentor for *Christopher Miller*, LTS Special Education Teacher, a stipend of \$700

2. *2016-2017 Dance Chaperones*

*The Administration recommends approval of the following Dance Chaperones for the 2016-2017 school year, \$47.79 per event:

Spencer Cameron

3. *Summer Reading Camp*

*The Administration recommends approval of the following nurses for the Summer Reading Camp held July 25-29, 2016, an hourly rate of \$20.91:

Judith Miller

Terry Nair

4. *After-School Learning Lab*

*The Administration recommends approval of the following After-School Learning Lab Advisors for the 2016-2017 school year, an hourly rate of \$43.44:

Spencer Cameron

David Marcheck

Stephanie Kerrick

5. *Peak Chaperone*

*The Administration recommends approval of Spencer Cameron, Peak Chaperone for the 2016-2017 school year, at \$54.34 per session

D. *Athletics*

1. *Resignations*

*The Administration recommends accepting the resignations of the following 2016-2017 coaches effective immediately:

Kursten Carr Assistant Girls Volleyball

Edward Labatch Wrestling

Christina Pulcini Asst. Cheer (Fall)

Christina Pulcini Competition Cheer

Christina Pulcini Head Cheer (Winter)**

***Split position and stipend w/Samantha Schultz.*

2. *2016-2017 Coaches*

*The Administration recommends approval of the following coaches for the 2016-2017 school year:

<u>Desi Gonzalez</u>	Head Boys Lacrosse	\$6273
<u>Robert Butterbaugh</u>	Asst. Football	\$3244
<u>Robert McVicker</u>	Asst. HS Girls Volleyball	\$3763
<u>Harrison Henne</u>	Asst. MS Girls Volleyball	\$1881
<u>Terrence Nevill</u>	Asst. Boys Soccer	\$4738
<u>Aliza Wagner</u>	MS Cheerleading	\$1335
<u>Aliza Wagner</u>	Competition Cheerleading	\$2091.50**

***Split position and stipend w/Samantha Schultz*

3. *2016-2017 Volunteer Coaches*

*The Administration recommends approval of the following volunteer coaches for the 2016-2017 school year:

<u>Alison Bauer</u>	Girls Volleyball
<u>Jillian Grammar</u>	Girls Volleyball
<u>Andrew Fetterman</u>	Boys Soccer
<u>David Loew</u>	Boys Soccer
<u>Kelli DeCesare</u>	MS Cross Country
<u>Rose Perelli</u>	MS Cross Country
<u>Karen Psaila</u>	MS Cross Country
<u>Zachary Feifle</u>	Football

4. *Athletic Event Workers*

*The Administration recommends approval of the following athletic event workers for the 2016-2017 school year:

Tricia Anderson
Steve Barnes
Paula Barron
Kari Bennett
Keith Binkley
Jason Bogden
Tammy Burno
Kaytlyn Byers
Spencer Cameron
Robert Clark
Casey Cooperman
Alexander David
Melody Davis

David Diaz

Stephanie Donald

Maureen Elliot

Erin Everett

Michael Fay

Nicole Fiscella

Stephanie Fiscella

Beth Funk

Kelly Greene

Alan Griffin

Megan Hallman

Kimberly Halloran

Donald Harakal

Joseph Helinski

Jeffrey Hershey

Brian Hines

Jody Hogman

Jeffrey Hudson

Anthony Italiani

Lee Kandt

William Kennedy

Monika Klar-Chaudhry

Lynn Kovacs

Linda Koziel

Kathleen Krause

Lisa Kurtz

Martin Enos

Frederick Mayer

Joseph Mayer

John McDonald

Tara McGinnis

Alison McPeck

Jessica Mead

Jeremy Melber

Deborah Melton

Eric Miller

Lindsay Miller

Michael Miller
Diana Millman
Rose Mirth
Lori Mobley
Cheryl Moreira
Amanda Mowrey
Nancy Neefe
Bonnie Organski
Rose Perrelli
Chad Remaly
Dianna Riegel
Michelle Riley
Mary Rockel
Alan Rockel
Caitlyn Rockel
Douglas Roncolato
Lori Schumaker
Karen Shaffer
Luke Shaffer
Carrie Smith
Christopher Strobl
Jessica Swartz
Stanley Swartz
Russell Tucker
Justina Viola
John Walters
Elaine Weiser
Donald West, Jr.
Paige Woodbury

5. *2016-2017 Event Managers*

*The Administration recommends approval of the following Event Managers for the 2016-2017 school year:

David Diaz
Donald Harakal
William Kennedy
Jeremy Melber
Chad Remaly

6. *2016-2017 Site Managers*

*The Administration recommends approval of the following Site Managers, an hourly rate of \$43.44, for the 2016-2017 school year:

Donald Harakal

William Kennedy

Jeremy Melber

Chad Remaly

7. *2016-2017 Fitness Center Monitors*

*The Administration recommends approval of the following Fitness Center Monitors, an hourly rate of \$14.52, for the 2016-17 school year:

Keith Binkley

Kathleen Krause

Stephanie Martin

Mary Rockel

8. *2016-2017 Seasonal Assistant to the Director of Athletics*

*The Administration recommends approval of the following Seasonal Assistants to the Director of Athletics for the 2016-2017 school year:

Casey Cooperman Fall, 2016 \$1138**

Donald Harakal Fall, 2016 \$1138**

Dianna Riegel Fall, 2016 \$1138**

***Shared position and split of total stipend.*

Spencer Cooperman Winter, 2016 \$1138**

Casey Cooperman Winter, 2016 \$1138**

Dianna Riegel Winter, 2016 \$1138**

***Shared position and split of total stipend.*

Michael Feifel Spring, 2017 \$1138**

Donald Harakal Spring, 2017 \$1138**

Dianna Riegel Spring, 2017 \$1138**

***Shared position and split of total stipend.*

IX. REPORTS

A. Committee Reports

B. Superintendent’s Report.....Dr. Leah M. Christman

C. LCCC

The minutes of the Lehigh Carbon Community College Board of Directors meeting of July 7, 2016 meeting and President’s Newsletter are attached.

X. OLD BUSINESS

XI. NEW BUSINESS

A. First Reading of Revised Policies

The Administration recommends a first reading of the following revised policies: (XI, A)

#424 Professional Employees: *Personnel Files*

#524 Classified Employees: *Personnel Files*

B. Radiological Emergency Response Plan

The Administration recommends approval of the annual renewal of the agreement between the Southern Lehigh School District and Pottsgrove School District for the purpose of the Radiological Emergency Response Plan for incidents at the Limerick Generating Station.

D. Voting PSBA Candidates

Electronic recording of school entity votes for the 2017 PSBA officers and at-large representatives will open August 15, 2016. The slate of candidates can be found online at www.psba.org/elections, including bios, photos and videos.

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Curriculum Writing

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, B)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT